



MARICOPA
COMMUNITY COLLEGES

Vice Chancellor of Academic and Student Affairs/Provost Position Profile

**Maricopa Community Colleges
Tempe, Arizona**

**About Maricopa Community Colleges
www.maricopa.edu**

The Chancellor of the Maricopa Community Colleges has announced a national search to fill the position of Vice Chancellor of Academic and Student Affairs/Provost. The Chancellor seeks an experienced successful leader who has demonstrated excellence and innovation in the areas of academic and student affairs leading to exemplary student success.

THE DISTRICT

Ten individually accredited colleges, skill centers, a Corporate College and multiple satellite locations comprise the Maricopa County Community College District (MCCCD) located throughout metropolitan Phoenix, Arizona. The District was established in 1962, and has since grown to serve nearly 200,000 students annually in credit and non-credit programs, making it the largest provider of post-secondary education in the state of Arizona and one of the largest providers of higher education in the United States. It is recognized as one of the most innovative community college organizations in the country.

In a time of defunding of higher education, the District maintains exemplary financial stability as one of a few community college districts nationally to hold a Triple A bond rating from all three rating agencies.

Today, the District's colleges offer comprehensive educational programs in university transfer, occupational, professional, special interest, and continuing education curricula to serve the needs of the county area. The Maricopa Community Colleges has an operating budget of over \$773 million and employs approximately 9,300 people including 1,498 full-time faculty, 4,822 adjunct faculty, and 2,945 administrative, clerical and support staff.

The Maricopa County Community College District is the preeminent community college system in the nation. Eight Maricopa Community Colleges were named among the Aspen Institute's top 150

community colleges in the United States, the signature acknowledgment of high achievement and performance recognizing exceptional student outcomes in four areas: student learning, certificate and degree completion, employment and earning, and access and success for minority and low-income students. Each year the Maricopa Community Colleges receive awards and recognition for innovation and best practices in community colleges. Its leaders proactively serve on the boards of associations and organizations that further the mission of the community college nationally, regionally and locally.

The District's current vision and plan is contained within the Maricopa Transformation Plan at <https://administration.maricopa.edu/transformation-taskforce>. The plan seeks to increase enrollment, persistence and completion as well as the District's responsiveness to the community and employers by implementing "Guided Pathways to Success" and creating a series of regional industry sector institutes for occupational programs. These efforts are intended to embed and prioritize student success over all decisions, actions and processes by the colleges and the District

POSITION DESCRIPTION

The Vice Chancellor for Academic and Student Affairs/Provost serves as the District's Chief Academic and Student Affairs Officer and is responsible for the overall planning, development and coordination of educational and student programs and services. The Vice Chancellor leads systemic initiatives on behalf of the Chancellor. The Vice Chancellor works with faculty, staff, administrators, students, public representatives and state and national organizations in support of educational excellence. The Vice Chancellor reports to the Chancellor and is a member of the Chancellor's Executive Council.

MINIMUM QUALIFICATIONS

- A Master's Degree from a regionally accredited college or university
- Significant experience in a senior administrative role in Higher Education
- Demonstrated successful experience working in a diverse and multicultural environment
- Demonstrated knowledge in assessment of academic achievement
- Knowledge of curriculum development, pedagogy, and assessment of academic outcomes
- Demonstrated ability to manage complex projects to completion
- Demonstrated support for student services programs

PREFERRED QUALIFICATIONS

- A Doctorate Degree from a regionally accredited college or university
- Passionate about the community college mission
- Demonstrated commitment to student success
- Advocate for inclusion and student equity
- Successful experience with shared governance and participatory leadership
- Knowledge and experience with general, transfer, and developmental education and workforce development
- Teaching experience in higher education

- Experience in implementing and evaluating student services programs
- Knowledge and experience in application of current technology in educational institutions
- Commitment to transparency, integrity, collaboration and communication
- Superb communication skills
- Excellent interpersonal skills
- Known for integrity and ethical behavior

SAMPLE POSITION RESPONSIBILITIES

The Vice Chancellor for Academic and Student Affairs/Provost reports directly to the Chancellor and operates within broad policies. This Vice Chancellor supervises Associate Vice Chancellors in the areas of academic affairs, student affairs, workforce development, and strategic planning/institutional research, and staff in the following areas: faculty development, instructional improvement/innovation, curriculum management and systems, university and college relations, international education, strategic planning, workforce and economic development.

Other responsibilities of the Vice Chancellor of Academic and Student Affairs/Provost include (but are not limited to):

- Provide system level (District-wide) leadership for educational and student support programs and services
- Advise the Chancellor on educational and student support programs
- Coordinate systemic educational and student service initiatives with the College Presidents
- Collaborate with councils and task forces related to curriculum development, workforce development and instruction and student services
- Coordinate overall District strategic planning
- Work closely with multi-cultural community to assess needs and develop appropriate programs
- Serve on executive committee and councils in the areas of budget development, capital development, and information technology
- Promote positive relationships with Maricopa's P-20 educational community
- Champion Maricopa Colleges' contribution to the economic development of the State
- Assist in continuing to build the District's local, national and international recognition as a leader in the community college movement

HOW TO APPLY

All inquiries, nominations and expressions of interest are confidential and are to be directed to the search consultant.

To ensure full consideration, application materials should be received no later than August 1, 2017. The position is open until filled.

To apply, go to <http://www.acctsearches.org> and upload your documents. Candidates will follow the prompts given while completing the application form.

Candidates will need to have the following information or materials available to complete the application:

1. A completed Candidate summary sheet; which can be found at the top of the application page after clicking the “Apply Here” link.
2. A letter of application (not to exceed 5 pages) that succinctly addresses the Position Profile and demonstrates how the candidate’s experience and professional qualifications prepare them to serve as Vice Chancellor of Academic and Student Affairs/Provost.
3. A current resume including an email address and cellular telephone number.
4. A list of eight references: three supervisors, two direct reports and individuals from current or former institutions or organizations.

Candidates must combine their candidate summary sheet, cover letter, and resume into a single PDF file in order to upload their materials. Candidates will be asked to submit their reference list separately.

For additional information, nominations or confidential inquiries please contact:

- Pamila J. Fisher, Ed.D., ACCT Search Consultant, pamfisher@bresnan.net, 406.570.0516 (cell).
- Narcisa A. Polonio, Ed.D., Executive Vice President for Research, Education & Board Services, narcisa_polonio@acct.org, 202.276.1983 (cell).

For technical assistance with uploading documents, please contact:

- Mia Settle, Board Services Associate, msettle@acct.org, 202.470.4191.



An ACCT Search

The Maricopa County Community College District is an EEO/AA employer including protected veterans and individuals with disabilities. Diverse and inclusive, the District encourages interest from all protected class applicants.